



## AER SUMMER ACADEMY

Novi Sad, Autonomous Province of Vojvodina, Serbia

1st– 5th July 2019

### PRACTICAL INFORMATION

#### 1. TARGET AUDIENCE - PARTICIPANTS

**Summer Academy participants** should be regional politicians or officers working in regional administration, with specific responsibility and/or experience in relation to youth policies or having a strong personal background and commitment to the suggested topics on the programme.

**Youth participants** should be aged between 18 and 30 years (born between 06.07.1989 and 1.07.2001) and should be active in regional youth bodies e.g. youth councils, youth associations, political parties, etc. To participate in the AER Summer Academy, youth participants must be nominated by their regional authority. The regional authority will, therefore, pay the registration fee on behalf of the youth participant. Regions are invited to register 2 young people. Exceeding number of registrations will be confirmed after the closing of registrations according to availability.

The 2019 Summer Academy will host a maximum number of **105 participants**. N.b.: Each delegation should be formed by **1 adult representative and up to 2 young representatives** from the region.

#### 2. REGISTRATION

Registration will be open from 10.05.2019 to 20.06.2019. In order to register, please visit the [AER Summer Academy 2019](#) event page or access the online **registration form** [here](#). For organisational reasons, we advise all participants to register and arrange payments as soon as possible.

**Registration will only be confirmed upon receipt of payment. Last day for payment is 20.06.2019.**

#### 3. FEES

| AER Member regions                                                                | Adult   | Youth   |
|-----------------------------------------------------------------------------------|---------|---------|
| Fee for participants from new Member States <sup>1</sup> and non-EU countries     | € 450.- | € 220.- |
| Fee for participants from EU-15 Member States <sup>2</sup> Norway and Switzerland | € 600.- | € 250.- |
| Non-AER member regions                                                            |         |         |
| Fee for participants from new Member States and non-EU countries                  | € 500.- | € 250.- |
| Fee for participants from EU-15 Member States, Norway and Switzerland             | € 650.- | € 300.- |

<sup>1</sup> New EU Member States: Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, Slovenia.

<sup>2</sup> EU -15 Member States: Austria, Belgium, Denmark, Finland, France, Germany, Greece, Ireland, Italy, Luxembourg, the Netherlands, Portugal, Spain, Sweden, United Kingdom.



The registration fee **includes**:

- Accommodation on a 4 – night basis (Monday 1<sup>st</sup> July – Thursday 4<sup>th</sup> July)
- Meals:
  - Breakfast: Tuesday through Friday
  - Lunch: Tuesday through Friday
  - Dinner: Monday (Welcome reception) through Friday (at Sremski Karlovci).
- Working documents
- Study visits and excursions:
  - Guided tour of the city Novi Sad
  - Graffiti beach party on city beach "Štrand"
  - OPENS Youth Fair at Liberty Square
  - Free pass to Exit Festival on the 4<sup>th</sup> of July
  - Tourist tour of Sremski Karlovci
- **Are NOT included**:
  - The accommodation of the night of the 5<sup>th</sup> of July.
  - Travel expenses to and from the Summer Academy
  - Transfers from/to Belgrade City / Airport.
  - Extra nights before the event (1<sup>st</sup> of July)
  - Bank charges and expenses
  - Personal expenses
  - Insurance

#### 4. PAYMENT

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Registration will only be confirmed upon receipt of payment. **Last day for payment is 20.06.2019**

|                     |                                                                                                                               |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>Beneficiary</b>  | Provincial Secretariat for Regional Development, Interregional Cooperation and Local Self-Government.                         |
| Fiscal Code         | 105702405                                                                                                                     |
| Account in Euro     | 840-245771-15                                                                                                                 |
| Bank Name & Address | Ministry of Finance - Treasury administration account with National Bank of Serbia (NBS). Beograd, Nemanjina 17 (Serbia)      |
| <b>IBAN</b>         | RS3584000000024577115                                                                                                         |
| SWIFT Code/ BIC     | NBSRRSBGXXX                                                                                                                   |
| Reference           | <i>Please, state your name, last name, region, country and the reference "Summer Academy 2019" when ordering the payment.</i> |

N.B.: Bank charges and other expenses are NOT included in the registration fee and are to be covered by the region.

#### 5. CANCELLATION POLICY

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The deadline for registration and payment is 20.06.2019. In case of cancellations made between 21.06.2019 and 30.06.2019, 25% of the payment will be refunded. For cancellations made after the 30.06.2019, there is NO refund possible.



## 6. TRAVEL INFORMATION

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All participants organize travel from home to Novi Sad and back and transfers from/to Belgrade-Novı Sad **at their own expense**.



- **“Nikola Tesla” Belgrade International Airport**

The closest airport to Novi Sad is the Belgrade International Airport “Nikola Tesla” which is 80 km from Novi Sad, the capital city of Vojvodina.

- **Airport – Belgrade City Centre**

When you arrive at Belgrade airport, after passport/ID card control; baggage claim and the customs formalities; taxis and buses to Belgrade city centre are parked at the very exit of the Terminal. Belgrade city centre is about 20 -40 min drive (depending on traffic jams and kind of transportation).

Taxi drivers charge approximately 20 € from the Airport to Belgrade City Centre.

- Click [here](#) for further information on taxis at Belgrade Airport.

The bus ticket costs about 2.50 €.

- Click [here](#) for further information on public transportation.

- **Bus from Belgrade City – Novi Sad**

If you visit Belgrade before Novi Sad you should take a bus to Novi Sad from the Belgrade Bus Station (BAS). The one-way ticket costs 8-10 € (depending on the service provider).

- More information on buses can be found [here](#).

Due to railway reconstruction at the section between Belgrade and Novi Sad, trains would not be available at the time of the Summer Academy. Taxis could be available upon request. You can make a deal for 50 €.

## 7. TRANSFERS BELGRADE AIRPORT - NOVI SAD

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Regarding transfers from the Belgrade Airport to Novi Sad and from Novi Sad to the Belgrade Airport, the organisers advise the AER Summer Academy participants contacting the RED and CRVENI TAXI Associations in Novi Sad. Vehicles should be booked in advance and the service should be paid in cash to the drivers. Receipts are issued upon request. They will charge **50€ per vehicle in one direction**.

### Contact details:

t: +381 69 44 55 777

t: +381 66 44 55 77

t: +381 60 644 55 77

SMS: +381 69 52 51 600

Viber (Crveni taxi): +381 66 44 55 77

Viber (Red taxi): +381 69 52 51 500

[crvenitaxins@gmail.com](mailto:crvenitaxins@gmail.com)

[redtaxins@gmail.com](mailto:redtaxins@gmail.com)

In no circumstances, the Summer Academy participants should take a taxi at the airport or in Belgrade without making a deal beforehand with the driver. Alternatively, you can also book in advance a [TAXI SOS](#).



## 7. VISA REQUIREMENTS

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For entry requirements, please visit the site of the Ministry of Foreign Affairs of the Republic of Serbia:

<http://www.mfa.gov.rs/en/consular-affairs/entry-serbia/visa-regime>



## 8. MEETING VENUE

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The meetings will take place in the premises of the ASSEMBLY OF AP VOJVODINA, Vladike Platona bb, 21000 Novi Sad.

Parking and entrance from the North Gate (Banovinski prolaz)



More info: [www.skupstinavojvodine.gov.rs](http://www.skupstinavojvodine.gov.rs)

## 9. ACCOMMODATION

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All the participants are accommodated in the hotels provided by the organisers. The total number of accommodation places is **105** in single or twin rooms.

Bookings will be made in accordance with the pieces of information stated in the [registration form](#). The registration fee includes accommodation on a 4-night basis (July 1st – July 4th) at:

- **Hotel “Putnik”**

In a City pedestrian zone / has a parking

<https://www.hotelputnik.rs/index.php?langiso3=GBR>

Address: Ilije Ognjanovića 24, 21000 Novi Sad, Srbija

Phone: +381(0)21/66-15-555

Fax : +381(0)21/422-652

[info@hotelputnik.rs](mailto:info@hotelputnik.rs)

[recepcija@hotelputnik.rs](mailto:recepcija@hotelputnik.rs)





- **Hotel Vila Park**

<https://vila-park-novi-sad-rs.book.direct/en-gb>

Address: 1 Nikole Tesle Futoški Park

21000 Novi Sad

Serbia

Phone: +381 21 2100333

[info@vilaparkns.com](mailto:info@vilaparkns.com)



Adult participants have a single room. Youth Summer Academy participants will share twin rooms. Please note that all room changes must be both informed to and accepted by the hotel staff due to security protocol.

**Extra nights before the event** (01.07.2019) can be automatically booked through the organisation in the "Accommodation" section of the [registration form](#) by indicating the arrival dates. All the extra nights are to be paid directly to the hotel by the participants upon departure.

Accommodation for the night of **Friday 5th of July** is NOT booked by the organising region and it will be **at the expense of the participants** (not included in the participation fee). The organisation recommends the following hotels but cannot guarantee promotional codes:

**Hotel Park**

<http://www.hotelparkns.com/en/>

Rooms still available. Possible to book via Booking

**Hotel Sheraton**

<https://www.marriott.co.uk/hotels/travel/begsi-sheraton-novi-sad>

Rooms still. Possible to book via Booking



## 10. TAXI SERVICE IN NOVI SAD

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Taxi services generally do not accept credit cards or cheques, only cash. The approximate charge for 1km is about 1 €.

## 11. WORKING LANGUAGES

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Working language is English. Whenever and wherever it would be Serbian simultaneous interpretation will be provided.

More tourist information can be found at [www.vojvodinaonline.com](http://www.vojvodinaonline.com)



## 12. CURRENCY

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The currency in Serbia is Dinar (RSD). The exchange rate is relatively fixed.  
1 € = 118 RSD. More details can be found on the [website of the National Bank of Serbia](http://www.nbs.rs).

All hotels and most of the restaurants and shops accept credit cards. There are various ATMs all around the city, or you can exchange your money at exchange offices in the city. They offer better exchange rates than banks and they do not charge any fees.

## 13. DRESS CODE

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Casual clothes for the summertime. To attend the meetings in the Assembly, summer business-casual clothes are recommended.

## 14. WEATHER CONDITIONS

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Weather in July, on average, is between +28 until +32 Celsius. Rainfall is very rare.





## 15. WAIVER OF RESPONSIBILITY

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Please note that each participant together with the nominating region is responsible for insurance during the AER Summer Academy 2019. The AER and the host region - AP Vojvodina, bear no responsibility for injury, loss or damage to person or property during the event.

The **participation of minors** (under 18 years old) should be informed in advance to the organisation and a signed parental or legal tutor authorisation will be required.

## 16. EMERGENCIES

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The unique number for emergencies is **112**.

## 17. CONTACT POINTS

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- **A.P. Vojvodina:**

**Zoran Jaković**

Organisation & logistics

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e: [zjakovic@skupstinavojvodine.gov.rs](mailto:zjakovic@skupstinavojvodine.gov.rs)

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- **AER Secretariat:**

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Registrations & Invitations

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